

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 16, 2024
ELEMENT EVENT CENTER – EAST CONFERENCE ROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Josh Lawrence, HR Manager
Chris Johnson, Accountant/HR Specialist
Kurt Warren, Facilities Manager

Others Present:

N/A

CALL TO ORDER

Chair Wright called the meeting to order at 4:37 PM.

General Discussion

Discussion of 2025 Preliminary Tentative Budget

Chair Wright welcomed all to the meeting and turned the time over to Mr. Schmidt. Mr. Schmidt let the Board know Mr. Lawrence will be leaving early and will be discussing the increase in wages and the CPI report. Mr. Lawrence reported the increase and stated the overall impact is a 1.72% increase for the 2025 Preliminary Tentative Budget. Mr. Schmidt talked about the increase in the company's health plan. The Board asked several questions about the increase in salaries and insurance expenses which were answered by the staff present.

Chair Wright stated they would review the line-item budget which includes both the revenue and expenses. Mr. Schmidt and Ms. Norman discussed the line items and answered any questions the Board had. They discussed various areas including marketing, memberships, and revenue. Many of the questions on the tentative budget were answered previously through emails.

Mr. Schmidt discussed the complications of having too many memberships variations. Mr. Schmidt would like to streamline them to two categories: resident, and non-resident. Staff recommend having a maximum of ten people on a single membership on an affidavit and any additional with a proof of residency. The Board continued to go line by line on the budget and discuss options on admissions, programs, and membership renewal. Ms. Norman and Mr. Schmidt continued with the remaining items on the proposed budget list.

Discussion of the potential tax increase of 3%. A disagreement about the calculation of property taxes took place.

Chair Wright stated he was ok with the tax increase for the 2025 tax on property in the district.


The Board discussed the tax increase and agreed that it should regularly be increased in small increments rather than making fewer but larger increases. The Board discussed several reasons for the increase and why there should be an increase in the requested tax revenue.

Chair Wright declared the working meeting to adjourned at 6:49 pm.

Date: 13 Nov 24


Wade Wright – Chair

Date: 13 November 2024


Jeff Monson – Vice Chair

Date: _____

David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 16, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Kurt Warren, Facilities Manager

Others Present:

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:00 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Each manager sent a written report to the Board prior to the board meeting. There was no discussion of these reports.

EXECUTIVE DIRECTOR

Mr. Schmidt asked if there were any additional questions from his report. The Board discussed the items in the Directors report and asked several questions. Mr. Schmidt discussed the setup of the American Fork air structure. A few of the staff joined the American Fork team in preparation of the air structure over the outdoor pool at KOPFC. He then discussed other items in the report.

Update of Comp (Teaching) Pool & Project Updates

Chair Wright stated they were working on the RFP for demolition and the Arizona payment. They discussed the additional delays for the Air Structure project. Mr. Schmidt and Chair Wright updated the Board on the meeting with Kearns Community Council (KCC) and Kearns City mayor where they discussed the Fire Water and Ice Festival. The city stated they would have a city celebration to celebrate the city of Kearns. Mr. Schmidt and Chair Wright stated the district would support the city in any of their events, and that they stated that they would support us in our future events.

Discussion and Potential Recommendation to Increase Tax Rate for 2025

Chair Wright made a motion to increase the tax rate by 3%. "The purpose of this tax rate increase is to keep up with the rising cost of inflation and several large purchases as we continue to combat many years of deferred maintenance on the facility. The proposed increase is \$133,061.00 representing a 3% increase from 2024 in requested tax revenue." Vice-Chair Monson seconded the motion as discussed. Motion passed:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Nay

Some items unrelated to the agenda were brought up which led to some heated discussion regarding the Truth in Taxation process.

Discussion and Possible Action Regarding Fire, Water, and Ice Festival

Chair Wright suggested we turn the event over to the city and the District will incorporate smaller events in the future for the community. The Fire, Water, and Ice Festival as we have done in the past should no longer be an annual event. Trustee Howick asked for specifics events that we would be doing instead of the festival. The staff gave him a list of some of the events they were planning for 2025.

Discussion and Possible Approval of 2025 Preliminary Tentative Budget

Chair Wright stated to move on to discuss the tentative budget. Trustee Howick stated he was objecting to making a motion to approve the preliminary tentative budget. He stated he did not have enough information, even though the budget is complete. He requested another budget meeting. Chair Wright stated there was no reason for another meeting. Chair Wright stated he would like to move onto the Capital projects. Trustee Howick mentioned that he would like a stipend added for the Board members for their time when attending meetings. They discussed adding it to the budget for next year.

After several interruptions from Trustee Howick, Mr. Schmidt asked Trustee Howick if he would please listen and stop interrupting.

Mr. Schmidt discussed the Capital Projects that were not completed and moved to roll them into the next year, Mr. Warren discussed the items on the capital list and what needs to be done and

how he produced the budgeted amounts needed to complete the projects. Mr. Warren discussed the HVAC system on the list. Mr. Howick questioned what the previous unit was being replaced with and that the Engineers don't know about pools. He also stated that what they are taught in Engineering textbooks is all wrong. Staff and Chair Wright and Vice-Chair Monson all objected to those types of statements.

Trustee Howick stated that he was "objecting to the treatment here and I am leaving until I can calm down and I can get legal interpretation of my legal rights" and requested that Ms. Johnson document that in the minutes. He said the Board cannot disagree with him on his thoughts. Additional arguments continued and Chair Wright continued to ask Mr. Howick what it is he wants from staff. Trustee Howick continued to argue with Chair Wright and Vice-Chair Monson stating they are unfair; it is always two against one and will always be. Finally Chair Wright and Vice-Chair Monson stated they were moving on.

At this point Trustee Howick left the meeting @ 8:08 pm.

After the disruption, the Board and staff present proceeded to discuss the remainder of capital projects and items needed to be repaired or replaced. They continued to go line by line and discussed each project. Chair Wright suggested we put additional funds in the budget for professional fees to help with the navigation of preparing the public for the changes that are coming to the facility.

After Further discussion on the capital budget items and 2025 tentative budget. Vice-Chair Monson moved to tentatively approve the 2025 Preliminarily Tentative Budget as presented with a few minor changes that were discussed. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Consideration and Recommendation to Approve Expenditures over \$60,000

Chair Wright moved to approve the invoice for Arizon Companies for the outdoor Air Structure in the amount of \$ 187,332.30. Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

APPROVAL OF MINUTES

After a brief discussion, Chair Wright moved to approve the minutes for the previously held meeting as presented:

August 21, 2024 – Working Board Meeting

August 21, 2024 – Regular Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Chair Wright stated the September Working and Regular meeting minutes will be moved to the next regular meeting in November as requested by Trustee Howick.

APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson motioned to ratify October 2, 2024, payable in the amount of \$107,731.63. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

After review, Vice-Chair Monson made a motion to approve October 16, 2024, payable in the amount of \$340,766.14. Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Financials

Chair Wright motioned to approve the September 2024 Financials as presented. Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:


Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Next regular Board Meeting is scheduled for November 13, 2024, at 7:00 PM

ADJOURN

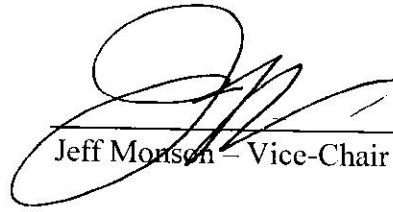
Chair Wright stated the regular meeting was adjourned at 8:42 PM.

Date: 13 Nov. 24



Wade Wright – Chair

Date: 13 November 2024



Jeff Monson – Vice-Chair

Date: _____

David Howick – Trustee