

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY JULY 17, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Kurt Warren, Facilities
Brad Percy, Aquatics Manager
Jacque Wardle, Recreation Manager
Sam Page, Operations Manager

Others Present:

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:16 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Chair Wright stated that the manager reports were discussed in the working meeting.

Approval of Executive Directors Annual Review

After a brief discussion, Vice Chair Monson made a motion to approve the Executive Directors annual review, the review was discussed in the June 19, 2024 closed meeting. Vice-Chair Monson noted the amount of the increase is 4% and stated it would need to be retroactively applied as of the effective date of June 2, 2024.

Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Discussion and Possible Approval of Comp (Teaching) Pool

Chair Wright discussed the comp pool and thanked staff for all the work they did putting together the information on all previous discussions for the comp pool over the last two years. The Board and Staff present discussed what the plans are for the teaching pool. The main question being: will the current Comp Pool structure/building be torn down and replaced? If so, how to move forward with the construction. If not, what should eventually be placed in that space? One idea discussed was to demolish the structure and install Pickleball courts.

Mr. Schmidt discussed the options and the installation of the outdoor air structure over the recreation pool. He discussed the timeline and what should or could happen. Once the outdoor air structure is installed, the indoor recreation and Comp pool must be closed while the new wall between the current structures is completed.

Trustee Howick asked several questions on the placement of pickleball courts, how many would fit and stated he would like to see a rough drawing of how it would look. Chair Wright stated we have come to a crossroad and come to a decision on the Comp/Teaching pool building. He noted we need to move forward one step at a time and first decide if we are going to shut the building or tear it down, then make future plans for the space. Mr. Schmidt discussed the safety of the teaching pool. Input from staff was provided on shutting down the teaching pool and moving forward with other options.

Chair Wright made a motion and stated as soon as the outdoor Air-Structure is in place and operable the Comp/Teaching Pool would be closed indefinitely until a decision is made as to what the next step would be. The Vice-Chair asked the Chair to strike the word "indefinitely". The word "indefinitely" was stricken from the motion by Chair.

Vice-Chair Monson seconded the motion. After further discussion, Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Chair Wright asked those present to think about what agenda items to discuss at the meeting and the future of the teaching pool. Vice-Chair Monson asked to move forward and decide later what the next steps will be. Chair Wright stated once the building is closed a decision will need to be made on whether to demo the structure or keep the structure. Once that is solved then the next step will be to decide what the building/site will be used for.

Trustee Howick asked Mr. Percy why there is such a decline in swim lessons. Mr. Percy explained possible reasons why the attendance is down. One could be cost, availability of instructors, quality of instructors and having a lot of newer staff, the pandemic set back the numbers as well.

RECREATION

Ms. Wardle asked if the Board had any questions, she discussed the movie night and various other programs in the Recreation Department and asked if they had any additional questions. Chair Wright asked about movie night and how the golden ticket hunt went. Ms. Wardle talked about the weight training classes for 14–15-year-old patrons and let the Board know how it is going.

FACILITIES

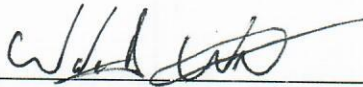
Mr. Warren discussed items in his Board report. Specifically, replacing the broken front glass and the tennis center project were discussed.

AQUATICS


Mr. Schmidt stated Mr. Peercy is doing Water Polo League and is excused from the meeting. Mr. Schmidt asked the Board if they had any additional questions. The Board discussed the low attendance for group and swim lessons. The Board and Mr. Schmidt discussed several areas that may explain the dwindling numbers.

Chair Wright declared the working meeting to be adjourned at 7:15 pm.

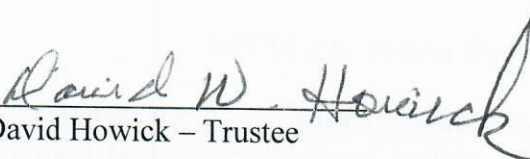
Date: August 21, 2024


Wade Wright – Chair

Date: August 21 2024


Jeff Monson – Vice Chair

Date: 8-21-2024


David Howick – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY JULY 17, 2024
ELEMENT EVENT CENTER - EAST CONFERENCE ROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Kurt Warren, Facilities

Others Present:

CALL TO ORDER

Chair Wright called the meeting to order at 6:13 PM.

General Discussion

Chair Wright discussed future agenda items and an update on committee reports. He stated he has not worked on the Nepotism Policy, Vice-Chair Monson also stated he has not worked on his as well. Chair Wright moved forward to discuss manager reports.

OPERATIONS

Mr. Schmidt let the Board know Ms. Page was excused. He turned the time over to Ms. Norman to discuss the membership numbers. The Board asked several questions about the types of memberships offered by the facility. Ms. Norman discussed the diverse types and asked for suggestions on future reports.

Trustee Howick arrived at 6:35 PM.

Chair Wright turned the time over to Mr. Schmidt to discuss the Directors report. Mr. Schmidt discussed the outdoor Rec Pool and the installation of the slide and bubble. Mr. Schmidt discussed the architect for the air support system. He stated he is having issues getting the design to move forward with getting permits.

Mr. Schmidt informed the Board that this Friday is National Recreation Professional Day. To celebrate, the facility was planning to do a Chomper search for the employees and the community. He also let the Board know they celebrated National Hotdog Day for the employees.

Consideration and Recommendation to Approve Expenditures over \$60,000

Chair Wright stated there was no expenditure at this time.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the previously held meetings as presented:

June 19, 2024 – Working Meeting

June 19, 2024 – Regular Board Meeting

Trustee Howick seconded the motion. Motion carried unanimously:

Chair Wright, Aye

Vice-Chair Monson, Aye

Trustee Howick, Aye

APPROVAL OF PAYABLES & FINANCIALS

After review, Chair Wright motioned to ratify the July 8, 2024, payable in the amount of \$145,910.15. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye

Vice-Chair Monson, Aye

Trustee Howick, Aye

After review, Vice-Chair Monson made a motion to approve July 17, 2023, payable in the amount of \$156,608.59. Trustee Howick seconded the motion. Motion carried unanimously:

Chair Wright, Aye

Vice-Chair Monson, Aye

Trustee Howick, Aye

Financials

Now that the Annual Audit is complete the Board can approve the Balance Sheets from earlier in the year. Chair Wright moved to approve the following balance sheets for:

January 31, 2024

February 29, 2024

March 31, 2024

April 30, 2024

May 31, 2024

.As they are presented, noting that there have been no notable material changes and have not been previously approved. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

The Board reviewed the April, May and June Financials, after a brief discussion by Ms. Norman.

Trustee Howick motioned to approve the April Financials. Vice Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Vice-Chair Monson motioned to approve the May 2024 and June 2024 Financials as presented Financials. Trustee Howick seconded the motion. Motion carried unanimously:


Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Next Regular Board Meeting Scheduled for August 21, 2024, at 7:00 PM

ADJOURN

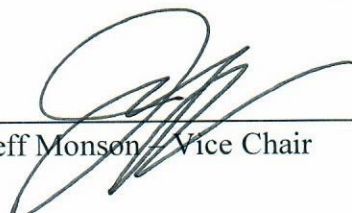
Chair Wright stated the Regular Meeting was adjourned at 8:58 PM.

Date: August 21, 2024



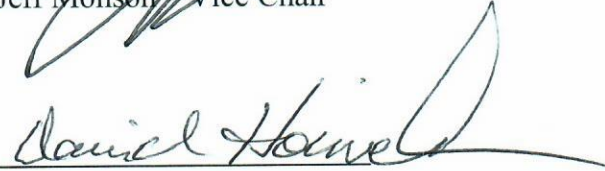
Wade Wright – Chair

Date: August 21, 2024



Jeff Monson – Vice Chair

Date: 8-21-2024



David Howick – Trustee